



ANNUAL GENERAL MEETING
Wednesday 23rd October 2019
at St Luke Hall, Tiptree
7:30pm

Meeting Minutes

1. Welcome

- Debbie Ager opened the AGM, welcomed and thanked everyone for coming.

2. Apologies for Absence

- Leigh Whittaker, Claire Wilsher

3. Adoption of minutes from previous meeting

- Debbie adopted and signed 2018 AGM minutes.

4. Attendance

- **Committee Members (Current)**

Janice South, Phyllis Woodiwiss, Andrea Buffey, Bev Dyer, Caroline Moore, Carly Ford, Michelle Gardiner, Jade Oakes

- **Committee Members (New)**

Annabel Wood

- **Committee Members (Resigning)**

Debbie Ager

- **Staff**

Mildene- Catherine Powis, Susie Threadgold, Libby Willis, Ellie Douglas, Sandra Church, Angela Fitzgerald, Yvonne Parsons

Baynards- Carly Ford, Adele Gwilliams, Lorraine Hall, Kathy Smith

- **Parents/Friends**

Jack Riley, Leah Riley, Keighley Bonnyhood, Jo Greed, Julie Read, Sam O'Brien, Katie O'Brien, Jessica Parsons.

5. Re-election and nomination of committee members

- **Vice President**

Janice South

Phyllis Woodiwiss



Proposed by: Debbie Ager

Seconded by: Caroline Moore



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- **Chair**

Jade Oakes Proposed by: Bev Dyer Seconded by: Debbie Ager

- **Co-ordinator**

Caroline Moore Proposed by: Bev Dyer Seconded by: Jade Oakes

- **Manager**

Bev Dyer Proposed by: Annabel Wood Seconded by: Andrea Buffey

- **Secretary**

Annabel Wood Proposed by: Jade Oakes Seconded by: Andrea Buffey

- **Treasurer**

Andrea Buffey Proposed by: Carly Ford Seconded by: Annabel Wood

- **Supervisor**

Bev Dyer
Carly Ford
Kerry Scott } Proposed by: Janice South Seconded by: Caroline Moore

- **Re-election of Committee Members**

Claire Wilsher
Michelle Gardiner } Proposed by: Bev Dyer Seconded by: Phyllis Woodiwiss

- **Election of New Committee Members**

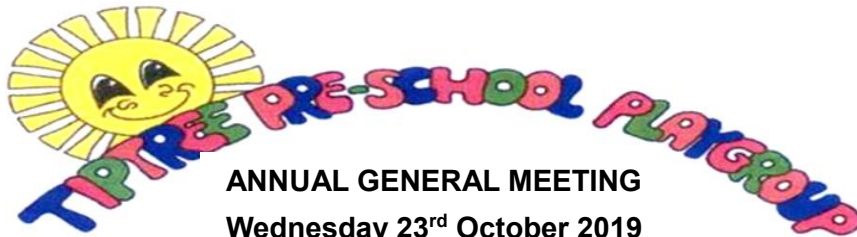
Annabel Wood
Leigh Whittaker } Proposed by: Jade Oakes Seconded by: Janice South

- **Resignation of committee members**

Debbie Ager (Chair)
Emily Nelson
Debbie Mills

6. Chair Report

- See Debbie's report attached as outgoing Chair



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- Jade (incoming Chair) thanked Debbie for all her hard work and dedication over the last few year. Jade explained that she has had two children at the preschool settings and has been on the committee for a couple of years. She is looking forward to continuing the good work of the committee and hoping to strengthen the ties with local businesses to provide much needed support.

7. Treasurers Report

- Fundraising this year has totalled £5052.

This is from the following events, Penny Bottle Challenge, Sponsored Walk (£1175), Christmas Fayre (£820.88), Lottery Income, Photo money, Easter Disco, Quiz Night (£515), Bag for School (£90), Pirate Treasure (£430).

We have received apprentice funding from Colchester Institute for £500 and a grant for nearly £500 from Tiptree Parish Council. Gift aid money has totalled £1100 this year.

Income to the playgroup is down £27000 this year

Pension contributions, national minimum wage and rent have all increased and Milldene is now having to pay business rate which have also been backdated.

- **Bank Signatories**

- **Current Account:** Andrea Buffey, Phyllis Woodiwiss, Caroline Moore
- **Savings:** Phyllis Woodiwiss, Janice South, Caroline Moore

- Due to increased running costs, the Preschool will be increasing its hourly costs to £5 per hour as of January 2020.

8. Adoption of new policies

- All policies agreed and signed
- Copies have been printed for this evening or can be found on the Preschool website



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9. AOB

- Upcoming events include a table at the Christmas Fayre in Tiptree on the 21st November and the Christmas Bazaar in the Community Centre on Saturday 7th December.

10. Date for next AGM

23rd October 2020

SIGNED.....

Dated.....